



Concurrent Admission Checklist

Please Review this Important Information Below:

- International Student Services is located on South Campus.** Students must submit all International Admissions Documents to South Campus. Incomplete packets will delay processing times. Visit our website <https://www.sanjac.edu/admissions-aid/international-students> for more information.

SAN JACINTO COLLEGE SOUTH
INTERNATIONAL STUDENT SERVICES
13735 BEAMER ROAD, S-6.120
HOUSTON, TX 77089

PHONE: 281-998-6150 EXT. 4636
INTERNATIONAL.SERVICES@SJCD.EDU

- Students may enroll at any of our three campuses (Central, North, and South).**
(Note: Not all degree and training programs are offered on all campuses. See List of SJC Programs by campus.)
- Please know that SJC does not offer housing, transportation or health insurance.**
Students are encouraged to have health insurance, but it is not mandatory.

STEPS FOR ENROLLMENT

- APPLICATION**
To apply to San Jacinto College, please go to www.ApplyTexas.org.
An account and profile must be setup before applying. When asked to submit Social Security numbers please leave blank.
 - Applications are processed in 2-3 business days.
 - Once your application is processed, you will receive an email with your G number (*student ID number*) and the steps to Claim Your Account. You must set up your student account to upload your electronic international admission forms.
 - Make sure to enter the full address you used on your application to Claim Your Account.
 - Trouble Claiming Your Account? Contact Tech Support at 281-998-6137 for assistance.
- OFFICIAL TRANSCRIPTS**

Submit the Official Transcript(s) from all U.S. institutions attended, and all foreign transcripts/ credentials at the university level. **If you have only attended a language program at a U.S. institution, then submit all foreign transcript/credentials, at the high school level and/or university level, with their evaluations.**

FOREIGN TRANSCRIPT/CREDENTIALS EVALUATION

Submit a Foreign transcripts/credentials evaluation. You may use any of the Accepted Evaluation Companies from the list located at the following link:

www.sanjac.edu/transcript-evaluation-services.

You will have to visit these companies' websites for their application and fee information.

CONCURRENT ENROLLMENT LETTER

Submit a concurrent enrollment letter from the Designated School Official/International Advisor from the current institution indicating the course(s) the student is eligible to take and the semester approved to enroll in courses.

PASSPORT & VISA INFORMATION

Submit a copy of all of the following documents:

- The first page of the Passport showing your correct name, date of birth and expiration date of passport. Passport must show at least 6 months validity.
- The VISA page from the passport
- I-94 card
- ALL previous I-20s

MENINGITIS VACCINATION

Proof of bacterial meningitis vaccination must be submitted to International Student Services prior to being fully accepted. For more information and a list of exemptions please visit: <http://www.sanjac.edu/meningitis>.

*** College students under the age of 22 years old are required to have the vaccination. ***

F-1 MEMORANDUM OF UNDERSTANDING Please read carefully and write your initials at each statement.

Submit forms by uploading all completed international admission documents in PDF format as attachments under the Application for I-20 electronic form.