



Location

San Jacinto College
Central Campus
8060 Spencer Hwy., Pasadena 77505

Community Center, C-1.108
Building #1, Room 108

Date

Monday, August 30, 2021

Time 12 p.m. – 1 p.m.

Cost Free!

Contact

CPD Community Center
281.476.1893
community.engagement@sjcd.edu

Special Event Planning: The 3 Cs for a Successful Event

CREATE, COORDINATE AND CONTROL

Is there a wedding, birthday, baby shower, family reunion or corporate event in your future?

Learn tips to help you plan a memorable and successful event.

- Begin by creating the concept.
- Coordinate the theme, budget and venue.
- Control to follow the plan and timelines for planning your event.



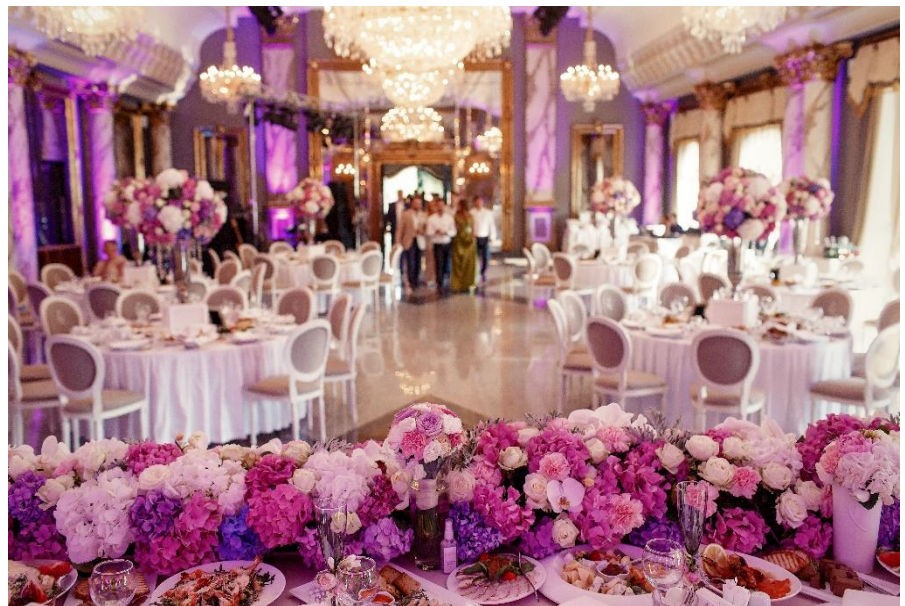
Jeffrey Reich-Hale
Small business owner
and marketing
consultant with
extensive event
planning experience for
a major hotel.

FREE! Please register in advance.

Call or email today! **Seating is limited.**

Community.Engagement@sjcd.edu

281.476.1893



The San Jacinto College District is committed to equal opportunity for all students, employees, and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status, or veteran status in accordance with applicable federal and state laws. The following College official has been designated to handle inquiries regarding the College's non-discrimination policies: The following College official has been designated to handle inquiries regarding the College's non-discrimination policies: Vice Chancellor of Human Resources, 4624 Fairmont Pkwy., Pasadena, TX 77504; 281-991-2659; Sandra.Ramirez@sjcd.edu.