

Policy III.3009.A, Grants Management

Purpose

The purpose of this policy is to ensure that San Jacinto Community College District (College) adopts and maintains compliance with applicable laws, regulations, and requirements for all grants. Such compliance will include the Uniform Administrative Requirements and Cost Principles and Audit Requirements for Federal Awards (2 C.F.R. 200) issued by the U.S. Office of Management and Budget (OMB). Additional purposes are to minimize risks associated with non-compliance of grant requirements, ensure that grant applications and proposals are within the scope of the College's strategic goals and priorities, and ensure proper administration and accounting of all restricted funds.

Policy

The Grants Management Policy establishes classification and management guidelines for application and oversight responsibilities associated with external supplemental funds of all restricted grant programs at the College.

The College is committed to comply with applicable laws, regulations, and requirements for all local, state, and federal grants. Further, the College adheres to the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (2 C.F.R 200) issued by OMB.

The Office of Grants Management (OGM) contributes to the academic mission of the College by providing assistance with grant research, identifying funding resources, developing grant proposals to enhance the College's strategic goals and priorities, overseeing grant compliance, and managing finances for grant awards.

The Grant Principal Investigators (PI) or Project Directors (PD) are ultimately responsible for the preparation, conduct, and administration of the grant award or other sponsored project in compliance with applicable laws and regulations and institutional policy governing the conduct of grants.

Definitions

Grant Principal Investigator (PI)/Project Director (PD): The person designated in a grant proposal as responsible for all grant project development, program and financial administration, facilitation, reporting, and outcomes assessment.

The Office of Management and Budget (OMB): The OMB serves the President of the United States in overseeing the implementation of his or her vision across the Executive Branch and oversees the performance of federal agencies and administers the federal budget.

The Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (2 C.F.R. 200): The Uniform Guidance (2 C.F.R. 200) streamlines and

consolidates government requirements for receiving and using federal awards so as to reduce administrative burden and improve outcomes.

The Authority, Applicability, Sanctions, Exclusions, and Interpretation do not differ from Policy II.2000.A, Policy and Procedures Development, Review, Revision, and Rescission.

Associated Procedures

Procedure III.3009.A.a, Grant Pre-Award

Procedure III.3009.A.b, Grant Post-Award

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Effective Date	June 8, 2021
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Primary Owner	Vice Chancellor, Fiscal Affairs
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Secondary Owner	Director, Office of Grants Management
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