

Policy V.5001.C, Student Final Grade Appeal

Purpose

This policy intends to provide students a process to appeal a final grade in a course that is believed to be incorrect. This policy and process serves to achieve in a timely manner, a fair and equitable review in order to determine if a grade change is justified or not justified.

Policy

Grade determination and awarding of a grade in a course is clearly the responsibility of the instructor. Final grade reports should be available to the student within a reasonable time following the end of the course.

When a student becomes aware of a final grade that is believed to be incorrect, the student may appeal the final grade received in a course. The appeal process shall be initiated by the student as soon as possible following the receipt of the final grade but shall be initiated no later than 30 calendar days after the grades are posted. The appeal must be resolved within 120 calendar days following the initiation of the appeal.

The Authority, Applicability, Sanctions, Exclusions, and Interpretation do not differ from Policy II.2000.A, Policy and Procedures Development, Review, Revision, and Rescission.

Associated Procedures

Procedure V.5001.C.a, Student Final Grade Appeal Process

Date of Board Approval	December 7, 2020
Effective Date	December 8, 2020
Primary Owner	Deputy Chancellor and President
Secondary Owner	Provosts