

Procedure III.3001.F.a, Tuition and Related Items

Associated Policy

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Procedures

Tuition

The College will charge tuition to students in accordance with their residency category as determined through the College's admissions process, as outlined on the College's website:

<https://www.sanjac.edu/apply-register-pay/paying-college/tuition>.

Payment of Tuition

The College will accept payment by a number of methods, as outlined on the College's website:

<http://www.sanjac.edu/current-students/paying-for-college/methods-of-payment>.

Additional Expenses

Students must purchase their own textbooks, workbooks, and supplies such as paper and pencils. In addition, some courses require the purchase of special supplies, and some courses are designated as including a charge for a low-cost book option.

Students are liable for all collection agency and/or attorney fees and all other costs necessary to collect payment for the debt.

Exemptions and Waivers

Students should visit a Campus Business Office to request that the College apply an exemption or waiver to their student account and to supply the appropriate documentation to support their eligibility. A list of available exemptions and waivers is outlined on the College's website:

<https://www.sanjac.edu/admissions-aid/tuition/tuition-exemptions-and-waivers-list>.

Date of SLT Approval	October 29, 2019
Effective Date	December 3, 2019
Associated Policy	Policy III.3001.F, Tuition and Related Items
Primary Owner of Policy Associated with the Procedure	Vice Chancellor, Fiscal Affairs
Secondary Owner of Policy Associated with the Procedure	Director, Accounting and Financial Services
